Eligibility and Selection

PURPOSE

To outline specific qualifications required for eligibility and selection of residents/fellows (trainees) entering a University of Minnesota Medical School Graduate Medical Education training program.

POLICY STATEMENT

Eligibility

Residents

Prior to their program start date residency program applicants must provide their program with documentation of the following qualifications to be eligible for appointment:

1) Graduation from a medical school in the United States, Canada or Puerto Rico accredited by the Liaison Committee on Medical Education (LCME), OR
2) Graduation from a college of osteopathic medicine in the United States accredited by the American Osteopathic Association (AOA), OR
3) Graduation from a medical school outside the United States, Canada or Puerto Rico with one of the following:
   a. A current valid certificate from the Educational Commission for Foreign Medical Graduates (ECFMG), OR
   b. An unrestricted license or residency permit to practice medicine in Minnesota, OR
   c. Successful completion of a Fifth Pathway Program in an LCME accredited medical school in the United States; and
4) Passing scores on Steps 1 and 2 (Clinical Knowledge and Clinical Skills) of the United States Medical Licensing Examination (USMLE) or an equivalent examination that qualifies for medical licensure (i.e., Comprehensive Osteopathic Medical Licensing Examination-COMLEX).
5) For those trainees entering a program after a Transitional or Preliminary PGY-1 year, a written or electronic verification of previous educational experiences and a summative evaluation of the resident performance addressing the six ACGME competencies.
Fellows

In addition to the previous 5 requirements, fellowship program applicants must also provide their program with documentation of the following qualifications to be eligible for appointment:

6) Graduation from an appropriate ACGME residency program (Residents who temporarily suspend their residency training to take a subspecialty fellowship position do not have to provide a completion certificate); and
7) A passing score on USMLE Step 3 or an equivalent examination that qualifies for medical licensure (i.e., Comprehensive Osteopathic Medical Licensing Examination-COMLEX); and
8) A written or electronic verification of previous educational experiences and a summative competency-based performance evaluation of the trainee.

Fellowship program applicants that have not completed an ACGME residency program are not eligible to take USMLE Step 3.

- USMLE Step 3 is not a requirement for them.
- Appointments of non-ACGME residency program graduates are allowed under special circumstances and require the written permission of the Designated Institution Official (DIO).

Selection

1. Programs select from among eligible applicants based on their educational preparedness, ability, aptitude, academic credentials, communication skills and personal qualities such as motivation and integrity.
2. The Medical School does not discriminate with regard to sex, race, color, creed, religion, national origin, age, marital status, disability, public assistance status, veteran’s status or sexual orientation
3. The Medical School participates in the National Residency Matching Program (NRMP). Each accredited residency/fellowship program that participates in the NRMP Match will abide by the rules and regulations of the NRMP. Those programs using other Match programs will abide by their rules and regulations.

Trainee Transfers

In accordance with the ACGME’s Common Program Requirements prior to accepting a trainee from another residency or fellowship program the program director must obtain the following:

1. Written or electronic verification of previous educational experiences and a summative competency-based performance evaluation of the transferring resident.
2. Proof that they have passed the USMLE Step 3 or equivalent licensing examination (i.e. COMLEX) for PG3 residents or higher.

A program director must provide timely verification of residency education and summative performance evaluations for residents who leave the program prior to completion.

RESPONSIBILITIES OF PROGRAM

Monitoring and compliance of the eligibility requirements is expected at the Department/Program Level.
REFERENCE

Requirements & Considerations Checklist for Selection of UMN-GME Trainees

Institution Policy on Completion of Step 3 of the Appropriate Licensing Exam

Institution Policy on Visa Sponsorship

National Residency Matching Program

ACGME Common Program Requirements

Minnesota Board of Medical Practice Licensure Eligibility Requirements